Last Name:		Letter Grade:	Number Grade:
First Name:			
Course:	Section:	Time to Complete Lab	Instructor Comment:
Date Assigned:		Assignment:	
Due Date:			

UNIT 3 LESSON 12 & 13

NEW KEYS

Goals

Touch-type the 8, 5, and 'keys. Touch-type the 4, 7, and : keys. Type at least 20/21wpm/2'/5e.



12A. Warm-up:

Type the following into the box below exactly as it appears.

- Dr. Jekyll vowed to finish zapping the quixotic bumblebees.
- 2. secret hominy dew hip beasts nonunion edge monk staff nylon
- 3. Pamela may use a kayak and map to come to the old city dam.

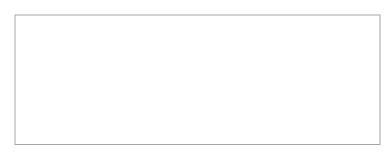


- 4. kkk kik k8k k8k 8k8 8k8 888 88 kits; 88 kegs; 8 kin; 8 keys
- 5. 828 kites 982 kings 828 kids 988 kilts 828 knees 998 knocks
- 6. On July 28, I saw 88 cats, 82 dogs, 88 birds, and 28 foxes.
- 7. Of the 828 people, 28 were at the free-for-all on April 28.



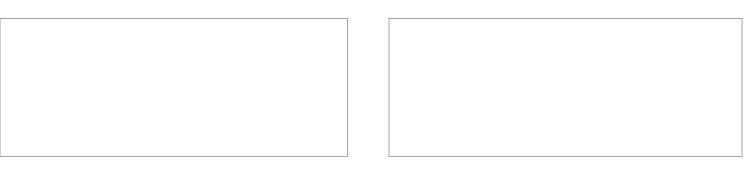


- 8. kkk kik k8k k8k 8k8 8k8 888 88 kits; 88 kegs; 8 kin; 8 keys
- 828 kites 982 kings 828 kids 988 kilts 828 knees 998 knocks
- 10. On July 28, I saw 88 cats, 82 dogs, 88 birds, and 28 foxes.
- Of the 828 people, 28 were at the free-for-all on April 28.





- 12. ;;; ;'; ';' ';' ''' he'd; I've; Al's; it's; she's; I'll
- 13. all's can't cont'd dep't gov't we'll you're I'll lad's we'd
- 14. It's too bad that he'd eaten Kate's dessert at Abe's Diner.
- 15. I'm sure he won't mind if Joe's car isn't in Alan's garage.



12E. New Key Review

- Li's 85-58 lead; Moe's and Bob's 82 ads; I'll take 59 bids;
- Bob's sister can't type 85 wpm; 8585 East 85th Lane; 89-58; pages 558-582; call her at 858-555-8958; 558 part-time ads;
- Invoice 88-595; Apt. 58-B; I'll be in Room 588-D; May 5-28;

13A. Warm-up:

- 1. Prized waxy jonguils choked the weeds in the big farm vats.
- 2. gruff fig finger flag frogs gift golf gulf goofs fogs flags
- 3. The new formal audit may be paid for by the downtown firms.



13C. The **7** Kev.

- 8. jjj juj j7j j7j 7j7 7j7 777 77 jugs; 7 jets; 7 jars; 7 jabs
- 9. 74 jays 47 jobs 77 jots 74 hams 74 hats 47 hits 77 hugs 777
- 10. I bought Item 74 that weighs 47 pounds 7 ounces on June 27.
- Allen covered pages 472-479, and Sue covered pages 277-789.

13E. New Key Review

- 16. The 47 managers had 74 tickets for the 4:47 game on May 24.
- 17. as follows: these people: this motion: here it is: Dear Jo:
- 18. Ed's 97-42 lead at 4:25 p.m.; pages 477-747; a 747 jet; Hi:

12F. Sustained Practice: Capitols

- 19. Even though he was only about thirty years old, Jason
- 20. knew that it was not too soon to begin thinking about his
- 21. retirement. He learned that many things were involved.

13B. The Key

7.

15.

- fff frf f4f f4f 4f4 4f4 444 4 fans; 4 fibs, 4 figs, 44 firs
- 4 figs 4 foes 4 tins 4 taps 44 tons 49 bays 45 bids 94 boys
- The 44 men and 54 boys used 494 liters in 42 days on May 4.
 - Please add Items 428, 84, 944, 42, and 488 to Order 44-482.

13D. The Key

- 2. ;;; ;:; ;:; :;: ::: 7:47 a.m.; 47:74 odds; Dear Mr. Ng:
- 13. Dr. Poole: Ms. Shu: Mr. Rose: Mrs. Tam: Dear Ed: Dear John:
- 14. Dear Johnny: Let's meet at 2:45 to discuss the 57:47 ratio.
 - Do not forget the Date:, To:, From:, and Subject: headings.



PRETEST » PRACTICE » POSTTEST

The condo committee was hoping the motion would not be creed upon it, realizing that viable solutions ought to be excloped. It was forceful in seeking a period of time. PRACTICE: Word Beginnings or forum forge forced forgot formal forest foreign forerun in conks conic consul confer convey convex contact concern or perks peril person period perish permit percale percent PRACTICE: Word Endings g tying hiking liking edging bowing hoping having nursing e fable pebble treble tumble viable dabble fumble fusible	
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