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| Last Name:     |  |          | Letter Grade:           | Number Grade:                            |
| First Name:    |  |          |                         |  |
| Course:        |  | Section: | Total Hours to Complete | Instructor Comment:                      |
| Date Assigned: |  |          |                         |  |
| Due Date:      |  |          | Homework:               | GDP Completed: _____<br>GDP Grade: _____ |

**Enrichment: Lesson 14 & 15**

**Directions: Type the following text two times each. (1 time in each box exactly as It appears.)**

**14A. Number Key Reinforcement**

1. The 375 cars traveled 847 miles and used 45 gallons of gas.
2. My staff of 24 worked 48 hours a week from May 6 to May 29.
3. The 6 teams comprised 69 girls and 7 boys and left at 9:45.
  
4. The 37 men visited the 45 women at 3:25 p.m. on October 26.
5. Larry's 29 basketball players scored 467 points on 6/23/99.
6. The 23 workers packed 87 cartons, which weighed 389 pounds.

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**14B. Technique Practice: Backspace Key**

1. rat←m gut←m are←m tip←n rut←n pat←n gut←n did←n bit←n ale←l
2. ash←k woo←k pat←l cot←n fit←n mat←n put←n tap←n wit←n ton←o
3. elk←m ill←k air←l bat←n fur←n owe←n rat←n air←m get←m sin←p
4. inn←k ire←k ilk←l but←n dot←n ink←n pet←n hat←m hit←m air←l

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**14C. 12 Second Speed Sprint**

1. The doe and buck by the old lake may dig up the giant oaks.
2. It is a shame she works such an odd bowl into her art work.
3. Jake moved to amend the law to let the worker take the job.
4. He may sign over the title to his autos when he is in town.

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**14D. Paragraph Typing:**

1. My boss knew that her expert eloquence was just a big  
2. hazard to effective teamwork, so he asked her to tone down  
3. her remarks when giving her opinions on our progress.

4. Six of the female employees quietly gave back their  
5. prizes to the judge because they did not agree with his  
6. decisions regarding the basis for making his decisions.

7. Please, just be very quick and careful when you fix  
8. the size of the tables in your annual report. You should  
9. get Margaret to help you proofread your final report.

10. Our firm should ban all foul toxic smog because it  
11. can quickly jeopardize the lives of our workers and their  
12. families. I hope the board will make this decision soon.

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**15A. Number Key Reinforcement**

1. Just call me at 275-555-8346 or on my cell at 748-555-9292.
2. I bought Item 536 that weighs 45 pounds 6 ounces on May 27.
3. She moved from 859 36th Street to 734 82nd Avenue on May 5.
  
4. On July 26, I saw 67 cats, 92 dogs, 83 birds, and 49 foxes.
5. Please add Items 526, 73, 989, 24, and 453 to Order 56-627.
6. The 587 police met at 2:25 a.m. with 89 agents in Room 324.

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**15B. Alphabet Practice**

1. A campus TV quiz just asks why gold is buried at Fort Knox.
2. Crazy Fredrick bought Jane many very exquisite opal jewels.
3. All questions asked by five watch experts amazed the judge.
  
4. Jack quietly gave the dog owners most of his prized boxers.
5. Fred specialized in the job of making very quaint wax toys.
6. Six big devils from Japan then quickly forgot how to waltz.

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**15C. 12 Second Speed Sprint**

1. He may go with us to the giant dock down by the handy lake.
2. The doe and buck by the old bush may dig up the giant oaks.
3. Ken had a dish of lamb and cut up a mango and a ripe mango.
4. Kay may visit the big island in May when she is down there.

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**15D. Paragraph Typing:**

1. Please ship to me by freight sixty dozen quart jars
2. and twelve dozen black pans for the opening of our newest
3. appliance store in the coming weeks in North Carolina.

4. Mr. Dave Jones, the defense attorney, quickly spotted
5. four women dozing in the jury box. He moved to have the
6. judge quickly declare a mistrial and dismiss the jurors.

7. Back in June, our company delivered oxygen equipment
8. of odd sizes to the county hospital. It has already been
9. installed and is working properly in the emergency room.

10. I saw the four brown foxes who were quickly jumping
11. over the lazy dogs that were resting out back. The dogs did
12. not even open their eyes but continued sleeping heavily.

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